

3682

22/10/16

RTI REQUEST DETAILS

Registration No. : HSHPL/R
2016/50007

Date of Receipt : 22/10/2016

Type of Receipt : Online Receipt

Language of Request : English

or Liberty of a Person ?
:

Request Pertains to :

Information Sought :

To
The Public Information Officer,
Hindustan Shipyard Limited.,
Gandhi gram,
Visakhapatnam- 530005
AP.

Sub: Application under the Right to Information Act 2005

Dear Sir

Please provide the following information under the Right to Information act 2005, with respect to following attached document.

Print Save Close

*Shri Himanshu /
Shri Sachin
GVT
V. #
24/10/2016*

To
The Public Information Officer,
Hindustan Shipyard Limited.,
Gandhi gram,
Visakhapatnam- 530005
AP.

***Sub: Application under the Right to Information Act 2005 ***

Dear Sir/Madam,

Please provide the following information under the Right to Information act 2005, with respect to

1. Under Section 4 (1) (a) of the Right to Information act 2005, all public authorities are suppose to maintain all their records duly catalogued and indexed in a manner that facilitates the Right to Information. In this regard, what steps have been taken by the your office to meets its obligation under Section 4(1) (a). Please provide details of steps, mechanisms, process and/or systems adopted by the your office to fulfill this responsibility.
2. Please provide certified copies of the instructions/ orders etc. received from superior authorities with respect to implementation of the Right to Information act 2005.
3. Under Section 4(2) of the Right to Information act 2005, all public authorities have to *suo motu* disclose information pertaining to their functioning as per the 17 points listed under Section 4(1) (b). In this regard please provide the following information: -
 - a) Has the your office/department *suo motu* made public, information falling under all the 17 points listed under section 4(1) (b)?
 - b) If yes, please provide information regarding the medium and format in which the information has been displayed.
 - c) Is this information easily accessible? Please list the options available to the public to access this information.
 - d) What steps has your office taken to provide as much information as possible *suo motu* to the public so that they do not have to apply under section 4 (2) of the RTI Act 2005? Please provide details of steps taken.
 - e) What steps have been taken by your office to disseminate widely the information w.r.t section 4 (1), in a manner easily accessible to the public? Please provide details of the steps taken for dissemination.
 - f) Has your office updated the information listed in the 17 points under section 4(1) (b)? If yes, then please provide the dates on which the information was updated, the process

undertaken to update the information, the officer(s) in-charge of ensuring that the information is updated and made available under section 4(1) (b).

4. Has your office put up notice boards under section 4 (4) (ref. to explanations), giving the details about the CPIO etc.: In its office, subordinate offices. If yes, then please provide certified copies of office orders sent to the concerned offices and action taken report received from them.

5. Has your office published all relevant facts while formulating policies or announcing decisions that affect the public as required under Section 4(1) (c)?

a) If yes, then please provide certified copies of notifications, orders, government resolutions, circulars and any other means of communication or documents, files including file noting through which the same was carried out.

6. What steps have been undertaken by your office to ensure that it provides reasons for its administrative or quasi-judicial decisions to affected persons? Please provide details of the process, mechanism and/or systems that are in place to meet this obligation under Section 4(1) (d).

7. With respect to point 3 above, I would like to inspect the said work under section 2 (j) subsection (i) of the RTI act 2005. Please let me know the date, time and venue for the inspection.

The above requested information may be kindly furnished within the time period of 30 days as provided in section 7. I am depositing Rs. 10 as application fees.

Please do not use any acronym/abbreviations in the reply. The reply should be English & should be provided in ELECTRONIC FORMAT - through Email safetysantu@gmail.com only, under section 7(9) of the RTI act 2005.

If you do not directly deal with this application or a part thereof, kindly forward it to the right PIO under section 6(3) of RTI Act with intimation to me. You are required to do so within 5 days of receipt of this application, as per section 6(3) of the Act.

Hindustan Shipyard Ltd.

(A Govt. of India Undertaking)

Gandhigram

VISAKHAPATNAM - 530 005 (INDIA)

(An ISO - 9001:2008 Company)



हिन्दुस्तान शिपयार्ड लिमिटेड

(भारत सरकार का उपक्रम)

गांधीग्राम

विशाखपट्टणम - 530 005 (भारत)

(आई.एस.ओ. - 9001:2008 कंपनी)

HR/ES/RTIMST/MSTVOL24/ 80 /2016

16 Nov 2016

Sub: Information under RTI Act,2005- Application Regd.No.3682

Refer to your online application dated 22 Oct 2016 with Registration No. HSHPL/R/2016/50007 seeking information on Section 4 of RTI Act, 2005. The information sought is furnished hereunder:

S.No	Information Sought	Reply
1.	Under Section 4(1)(a) of the Right to information Act 2005, all public authorities are suppose to maintain all their records duly catalogued and indexed in a manner that facilitates the Right to Information. In this regard, what steps have been taken by your office to meets its obligation under Section 4(1)(a). Please provide details of steps, mechanisms, process and/or systems adopted by the your office to fulfil this responsibility.	Files are being indexed and maintained. However the same has not been computerized and connected through a network all over the country.
2.	Please provide certified copies of the instructions/ orders etc. received from superior authorities with respect to implementation of the Right to Information Act, 2005.	HSL has received several instructions from government for implementation of RTI Act, 2005. Hence, the information sought is not specific and clear.
3.	Under Section 4(2) of the Right to Information Act 2005, all public authorities have to *suo motu* disclose information pertaining to their functioning as per the 17 points listed under Section 4(1)(b). In this regard please provide the following information:-	Proactive disclosure of information as per Sec. 4(1)(b) of RTI Act, 2005 is uploaded in HSL website (www.hslvizag.in)
3(a)	Has the your office/department *suo motu* made public, information falling under all the 17 points listed section 4(1)(b) ?	
3(b)	If yes, please provide information regarding the medium and format in which the information has been displayed.	
3(c)	Is this information easily accessible? Please list the options available to the public to access the information.	

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Web: www.hsl.gov.in, www.hsl.nic.in

CIN : U74899AP1952G01076711

Hindustan Shipyard Ltd.

(A Govt of India Undertaking)
Gandhigram
VISAKHAPATNAM - 530 005 (INDIA)
(An ISO - 9001:2008 Company)



हिन्दुस्तान शिपयार्ड लिमिटेड

(भारत सरकार का उपक्रम)
गान्धीग्राम
विशाखपट्टणम - 530 005 (भारत)
(आई.एस.ओ. - 9001:2008 कंपनी)

3(d)	What steps has your office taken to provide as much information as possible *suo motu* to the public so that they do not have to apply under section 4(2) of the RTI Act 2005? Please provide details of steps taken.	
3(e)	What steps have been taken by your office to disseminate widely the information w.r.t section 4(1), in a manner easily accessible to the public? Please provide details of the steps taken for dissemination.	
3(f)	Has your office updated the information listed in the 17 points under section 4(1)(b)? If yes, then please provide the dates on which the information was updated, the process undertaken to update the information, the officer(s) in-charge of ensuring that the information is updated and made available under section 4(1)(b).	Information uploaded under proactive disclosure in HSL website is updated as and when necessary. The last date on which the information is updated was 01 Mar 2016.
4.	Has your office put up notice boards under section 4(4) (ref. Explanation), giving the details about the CPIO etc. in its office, subordinate offices. If yes, then please provide certified copies of office orders sent to the concerned offices and action taken report received from them.	Section 4(4) or its explanation of RTI Act, 2005 does not deal with providing the details of Public Information Officer (PIO) or First Appellate Authority (FAA). However the details of PIO and FAA are uploaded in HSL Website under Sec. 4(1)(b).
5.	Has your office published all relevant facts while formulating policies or announcing decisions that affect the public as required under Section 4(1)(c)?	Sec. 4(1)(c) & (d) are not applicable to HSL as these sections are applicable to the public authorities which are dealing with the policies and decisions affecting the public
5(a)	If yes, then please provide certified copies of notifications, orders, government resolutions, circulars and any other means of communication or documents, files including file noting through which the same was carried out.	
6.	What steps have been undertaken by your office to ensure that it provides reasons for its administrative or quasi-judicial decisions to affected persons? Please provide details of the process, mechanism and/or systems that are in place to meet this obligation under Section 4(1)(d).	
7.	With respect to point 3 above, I would like to inspect the said work under section 2(j) subsection (i) of the RTI Act, 2005. Please let me know the date, time, and venue for the inspection.	Information with regard to point No.3 is uploaded in HSL website (www.hslvizag.in).

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विशाखपट्टणम - 530 005 (भारत)

(आई.एस.ओ. - 9001:2008 कंपनी)

2. In case you are not satisfied with the above reply, you may prefer an appeal under section 19(1) of the Right to Information Act, 2005 to the First appellate authority, Cmde. PHM Salih, D(CP&P) within a period of 30 days of receipt of this communication.

Yours faithfully,


(KV Surya Rao) 16/11/16
General Manager (HR) & PIO

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