

Right to Information Act...

PIOs & APIOs

The following Officers are designated as Public Information Officers (PIOs) and Assistant Public Information Officers (APIOs) under RTI Act for all matters in relation to Hindustan Shipyard Limited., Gandhigram, Visakhapatnam – 530005.

| S.No. | Name & Designation | Phone No. | Designated As |
|-------|---|------------|---------------|
| 1. | Shri K.V. Surya Rao, General Manager (HR), Hindustan Shipyard Ltd. | 9493792200 | PIO |
| 2. | Shri Sunil Gaur, Dy. General Manager (HR), Hindustan Shipyard Ltd. | 9493792100 | APIO |

Shri S. Ramesh Varma, Executive Director(C&P), Hindustan Shipyard Limited is the Appellate Authority under the Act.

2. A person desiring to obtain any information under the Act in respect of any of the subject matters shall make a request in writing or through electronic means accompanying such fee as may be prescribed, to the concerned Public Information Officers. The main features along with the job description of the designated Public Information Officers (PIOs)/Asst. Public Information Officers (APIOs) and Appellate Authority shall be as under:-

Job-description of the designated Public Information Officers (PIOs) and Asst. Public Information Officers (APIOs).

a) To receive applications from the persons seeking information in writing or through electronic means in English or Hindi or Local language in which the application is being made, accompanying such fee as may be prescribed under Sub-section (1) of the Section 6 of the Act and to render reasonable assistance to the persons seeking information accessible under Subsection (j) of Section 2 of the Act.

b) To transfer the application requesting for an information which is held by another public authority or the subject matter of which is more closely connected with the functions of another public authority and inform the applicant immediately and in no case later than five days (5 days) form the date of the receipt of the application about such transfer under Subsection (3) of Section 6 of the Act;

c) To dispose of the requests made under Sub-section (1) of Section 7 of the Act, as expeditiously as possible, and in any case within thirty (30) days of the receipt of the request by either providing the information on payment of such fee as may be prescribed or reject for any of the reasons specified in Section 8 and 9 of the Act;

d) Job-description of the designated Appellate Authority:

To dispose of the Appeal preferred by any person, who does not receive a decision within the time specified in Sub-section (1) or clause (a) of Sub-section (3) of Section 7 or is aggrieved by a decision of the PIOs and APIOs, within 30 (Thirty days) of the receipt of the appeal or within such extended period not exceeding a total of 45 (Forty Five) days from the date of filing thereof, as the case may be, for the reasons to be recorded in writing.

3. The text of the Right to Information (RTI) Act, 2005 is available on the Website of the Ministry of Personnel, Public Grievances and Pensions at the following URL:

<http://www.persmin.nic.in>

4. Similarly, information of general interest pertaining to Hindustan Shipyard Limited, Visakhapatnam could be accessed from the Web site at the following URL:

<http://www.hslvizag.in>

5. The provisions of the Right to Information Act, 2005 shall be implemented in HSL in their true spirit and any failure will attract the penal provisions envisaged in the said Act.